



Katie Hobbs  
Governor

# ARIZONA STATE PARKS & TRAILS

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Executive Director



**JANUARY 25, 2024**  
**DRAFT MINUTES**

of  
**THE OFF-HIGHWAY VEHICLE ADVISORY GROUP**  
of  
**THE ARIZONA STATE PARKS AND TRAILS**

**Meeting Location:** *Arizona State Parks Office, 1110 W Washington, Suite 100, Phoenix, AZ 85007.*

**Members Present Telephonically:** *Geoff Chain, Pat Headington, Holly Irwin, Tom Murphy*

**Members Present:** *Nena Barlow, Mike Cook, Jeff Olson*

**Staff Present:** *Matthew Eberhart, Juan Colorado-Alvarez*

**Staff Present Telephonically:** *Alec Wilcox*

## **A. CALL TO ORDER**

*Matthew Eberhart, State OHV Coordinator called the meeting to order at 1:25pm*

## **B. PLEDGE OF ALLEGIANCE**

*Matthew Eberhart, State OHV Coordinator lead the Group in the Pledge of Allegiance*

## **C. MEMBER ROLL CALL**

**Members Present Telephonically:** *Geoff Chain, Pat Headington, Holly Irwin, Tom Murphy*

**Members Present:** *Nena Barlow, Mike Cook, Jeff Olson*

## **D. AGENDA ITEMS**

### **1. New OHVAG Members (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)**

*Member Holly Irwin moved to approved Pat Headington as the 2024 OHVAG Chair. Tom Murphy Seconded the motion. No discussion. None opposed. The motion passed unanimously.*

### **2. Election of 2024 OHVAG Chair and Vice-Chair. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)**

*Member Nena Barlow moved to approved Mike Cook as the 2024 OHVAG Vice Chair. Jeff Olson Seconded the motion. No discussion. None opposed. The motion passed unanimously.*

### **3. Consideration of Action to Approve Minutes of the October 31, 2023, OHVAG Meeting.**

*OHVAG Vice Chair, Mike Cook moved to approve the minutes from the October 31, 2023 OHVAG meeting. Member Olson seconded the motion. A quick note was made about the scoring on the Law Enforcement Grant Scoring Criteria being different than the information provided in the packet for today's meeting. Mr. Eberhart provided clarity that the minutes as prepared were accurate to his presentation on the Law Enforcement Grant Scoring Criteria. There was an error in the table at the October meeting which is why they were being reintroduced at the January meeting. None opposed. The motion passed unanimously.*

### **4. OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny the proposed Law Enforcement Grant Scoring Criteria. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)**

*State OHV Coordinator, Matthew Eberhart provided members and update on the OHV Law Enforcement Grant Scoring Criteria. He provided an explanation that the information presented at the October OHVAG meeting was inaccurate and had a few numbers provided incorrectly. The new scoring, if approved by the State Parks Board, would be used to help differentiate projects in the event there were more requests than*

*funding. It also helps advisory committees and the Board review what Law Enforcement Grants are being submitted for. Member Murphy asked for patrol data that is collected with the project. Mr. Eberhart informed members of the new reporting requirements for patrol hours, locations, warnings, citations, and contacts that officers are experiencing as part of the bi-monthly (every other month) reporting required of LE grants for the whole two-year period of the project.*

<b>Proposed Law Enforcement Motorized Grant Scoring Criteria</b>	
<b>Criteria</b>	<b>Points Possible:</b>
<b>Patrol Hours</b>	<b>25</b>
<b>Documented needs for OHV Law Enforcement</b>	<b>20</b>
<b>Equipment Purchase</b>	<b>15 Total</b>
<i>Side by Side Purchase</i>	<i>15</i>
<i>ATV Purchase</i>	<i>12</i>
<i>Dirt Bike Purchase</i>	<i>10</i>
<i>Equipment Purchase (Trailers, Trail Cams, Body Cams, Radios, PPE, etc.)</i>	<i>10</i>
<b>Cross agency Collaboration</b>	<b>10</b>
<b>Patrol Area Maps Provided</b>	<b>5</b>
<b>Violation Photos Provided</b>	<b>5</b>
<b>50% Match or higher</b>	<b>5</b>
<b>Community/Public Support</b>	<b>5</b>
<b>Workshop Attendance</b>	<b>5</b>
<b>First Time Applicant</b>	<b>5</b>
<b>TOTAL POINTS POSSIBLE</b>	<b>100</b>

*OHVAG Chair, Pat Headington moved that OHVAG recommend that the Arizona State Parks Board approve the Law Enforcement Motorized Grant Scoring Criteria as presented by Arizona State Parks and Trails Staff. Member Barlow seconded the motion. No discussion. None opposed. The motion passed. Unanimously*

**5. Emergency and Mitigation Grant Projects (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)**

*Mr. Eberhart provided members an update on the \$100,000 AZDEMA Florence Fencing Project submitted for the protection of a negatively impacted cultural site. He also provided an update on the \$89,434 East Valley Back Country Horseman Fencing Project for the protection Cottonwood Spring. The spring is on the Tonto National Forest and is being negatively impacted by OHV use. This item was for information only.*

**6. Off-Highway Vehicle Coordinator Updates. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)**

*State OHV Coordinator, Matthew Eberhart provided an update on the January 4, 2024 OHV Legislative Committee meeting and his presentation on how Arizona State Parks and Trails utilizes their 60% of the Off-Highway Vehicle Recreation Fund. He shared with them that the committee is hoping to continue into 2025 with more emphasis on revising OHV laws. Mr. Eberhart also provided an update on the Dealership Education Program. The Grants and Trails Team and partner agencies for the program got together in November and packed over 5,000 backpacks. Members expressed that they would be open to helping distribute the bags as well as calling dealerships that staff had identified. Mr. Eberhart provided*

*his business card to members Barlow, Cook, and Olson to distribute at dealerships that might be interested in participating. Lastly, Mr. Eberhart provided an update on the upcoming events including the Parker Dam 500, Havasu Dirt Expo at Lake Havasu State Park, Havasu Side by Side Trail Association Veteran's Ride to the Bunker Bar, and the Game and Fish Expo.*

**E. FUTURE AGENDA ITEMS**

*Member Barlow requested further discussion on education initiatives and how to better reach visitors and private sale/secondhand owners of OHVs. Member Cook wanted more information on the contents of the OHV Dealership backpacks and expressed an interest in wanting to help distribute them. He also requested more information on how Arizona State Parks and Trails and its OHV Program operate. Mr. Eberhart asked him and other members to review his presentation to the OHV Legislative Committee and to prepare any follow up questions related to how the agency functions for the OHV community. Member Olson asked if there could be a discussion on trail improvements to the Saffle Canyon Trail System. Mr. Eberhart informed him that that may be more appropriate as a possible grant discussion with staff outside of a public meeting.*

**F. CURRENT EVENTS**

*OHVAG Vice-Chair Mike Cook shared with the Group that his club the Trail Riders of Southern Arizona were going to be working with the Arizona Motorcycle Riders Association to host the Copper Classic in San Manuel on March 9<sup>th</sup>. Race proceeds will help the San Manuel School District and Fire Department.*

**G. CALL TO THE PUBLIC**

There were no members of the public that wished to address the Group

**H. FUTURE MEETING DATES**

*April 30, 2024  
1110 W. Washington Street, Suite 100  
Phoenix, AZ 85007  
1:00pm to 3:00pm*

**I. ADJOURNMENT**

*Matthew Eberhart, State OHV Coordinator Adjourned the meeting at 2:45pm.*